



Bioimaging Facility (BIF) Data Storage and Retention Policy

1. BIF users must store their data on the Home (H) Drive of the server. Each user has a limit of 100 GB to store their data on the H Drive.
2. Each BIF user is responsible for their own data. Due to the limited storage capacity of the server, data files more than 6 months old will be deleted automatically.
3. The equipment computers are not to be used for data storage. Images stored on the equipment computer may be deleted after your session.

The BIF strongly advises their users to download their data from the server as soon as possible. The BIF is not responsible for any data stored in the H Drive and does not backup any user data.